The Michigan Student Data System

The Michigan Student Data System (MSDS) is the web based data system that

districts use for state and federal student data reporting. Data collected in this

system are vital to district operations. The appendices and the MSDS online help provide

information regarding user roles and the associated functions. **Online help and customer**

support may be obtained by emailing the Center for Educational Performance and

Information (CEPI) cepi@michigan.gov.

Email provides written documentation of your questions/concerns and allows the quickest and

most efficient method for providing a response. If e-mail is not an option, you may contact the

help desk at (517)335-0505 and a help ticket will be created for you.

In either case, please include:

☐ Name

☐ District code and district name

☐ CEPI application name

☐ Telephone number (including area code and extension)

☐ Email address

☐ Specific question(s)

Any questions that pertain to preschool outcomes data collection, assessment instruments or

other content may be directed to the Michigan Department of Education (MDE), Office of Great

Start, Early Childhood Special Education and Family Services (517)373-8483, or Clinton County

RESA Office of Innovative Projects (866)334-5437.

When collecting child outcomes data and preparing to input entry and exit information into

MSDS, keep in mind these important points:

- All children must have a 10-digit Unique Identification Code (UIC).

- A child must have entry data reported within 30 school days of beginning the program and/or service.

- School districts can use exit data from Part C (*Early On®*) for Part B entry data. When making the decision to use Part C exit data for Part B entry data, please keep in mind that the child will be in an environment which may be different from Part C. Although MDE supports efforts to avoid over assessing a child, it is recommended that observations of the child during the beginning 30 days of service be used to determine if the Part C exit data is a true representation of the child. Districts should not use Part C exit data when it is more than 90 days old.

- All 3 child outcomes must be assessed and reported regardless of the child's disability or services the child is receiving.

- A child must be enrolled in Early Childhood Special Education (ECSE) and receive at least six months of consecutive service for exit assessment data collection. If the child exits before participating for six months, no data reporting is necessary.

- A child must have exit data reported 30 school days prior of exiting the program and/or service, or within 30 school days prior to their sixth birthday, whichever comes first.

- School districts should maintain assessment results for documentation purposes.

- It is recommended that a copy of the summary form be placed in the CA-60 file prior to submission.

Reasons for exit from program and/or services:

o   The child is no longer determined eligible.

- o The child transitions to kindergarten, developmental kindergarten or "young" fives, regardless of age or related services they will continue to receive in kindergarten. An exit assessment should be completed before a child enters such a program.

- o The child has reached age six.