



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

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STATE SUPERINTENDENT

February 4, 2015

**MEMORANDUM**

TO: *Early On*<sup>®</sup> Coordinators and Directors of Special Education

FROM: Vanessa Winborne, Part C Coordinator  
Early Childhood Development and Family Education  
Office of Great Start

SUBJECT: Essentials of *Early On* Training and Frequently Asked Questions

Part C of the Individuals with Disabilities Education Act (IDEA) federal regulations requires states have policies and procedures to ensure qualified personnel are available to support the early intervention system for infants and toddlers with disabilities. Qualified personnel must meet qualifications consistent with any state-approved or recognized certification, licensing, registration, or other comparable requirements that apply to their area of expertise. *Early On* released personnel standards for those working with infants and toddlers with disabilities to clarify these requirements.

As noted in the personnel standards, online training modules, called the *Essentials of Early On*, have been developed to support personnel working with infants and toddlers with disabilities. The *Essentials of Early On* consists of five online training modules and five corresponding competency quizzes. The modules and competency quizzes will be available on the *Early On* Training and Technical Assistance (EOT&TA) website on February 27, 2015.

The Michigan Department of Education is pleased to announce that five State Continuing Education Clock Hours (SCECHs) for the *Essentials of Early On* are available for those interested. If an individual plans to seek SCECHs, all five modules must be completed to receive the five SCECHs and must be selected on the registration page for each module when registering.

Updated Personnel Standards, a Frequently Asked Questions document, and additional related information are now available.

Questions may be directed to Kelly Hurshe, *Early On* Consultant at 517-241-8309 or [hurshek@michigan.gov](mailto:hurshek@michigan.gov).

Attachments

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